



Law Enforcement Health Benefits, Inc.

2233 Spring Garden Street • Philadelphia, Pa 19130 • (215) 763-8290 • www.lehb.org

John J. Gaittens, Administrator

Dependent Eligibility

- To add a child or spouse you must call LEHB and fill out an application to add a dependent , and submit the proper documentation requested.
- We cannot add a dependent without the required documentation.

Children Eligibility:

- After the child is born you will need to fill out the **dependent application** and submit with a copy of the **birth record** from the hospital or the **birth certificate**.
- The child will be covered retroactive from the date of birth **once we receive all documentation**.
- The birth certificate or birth record **must have the member's name on it**.
- Step-children **cannot** be added to the plan unless **legally adopted**.
- To add an adopted child we need a dependent application and a copy of the **finalized adoption decree**.

**IF YOU HAVE ANY QUESTIONS REGARDING
ELIGIBILITY PLEASE CALL KRISTIN OR KIM
AT LEHB 215-763-8290**

Spouse Eligibility:

- After you are married, you will need to fill out the **dependent application** and submit with a copy of the **marriage certificate**.
- Your **spouse** will be covered starting **the first of the month after the marriage date**. For example: **If you are married November 5th , your spouse will be covered effective December 1st .**
- Girlfriends, boyfriends and fiancés are **not** eligible for coverage.
- To **remove** a spouse, you must fill out an application to remove, along with the **finalized divorce decree**.
- **Failure to remove a spouse promptly upon issuance of the divorce decree, YOU will be financially responsible for their claims.**